

NAME : _____

INTERVIEW DATE / TIME: _____

HELLO AND THANK YOU FOR YOUR INTEREST IN JOINING OUR TEAM!!
CAREER APPLICATION

BOULEVARD DENTAL ASSOCIATES, PA
2275 John F Kennedy Blvd, Jersey City, New Jersey 07304
201-434-3819

BOULEVARD DENTAL ASSOCIATES, PA is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please **PRINT CLEARLY** fill out all the sections below:

Applicant Information

Your Name: _____

Your Address: _____

City, State and Zip Code: _____

Telephone Number: _____

Email Address: _____

Day / Date of _____

Application: _____

Employment Position

Position(s) applying for: CIRCLE ALL THAT APPLY: FRONT DESK / DENTAL ASSISTANT / OTHER

How did you hear about this position? _____

What days are you available for work? _____

What hours or shift are you available for work? _____

On what date can you start working if you are hired? _____

Do you have reliable transportation to and from work? _____

Salary expectations: _____

Personal Information

Have you ever applied to or worked for BOULEVARD DENTAL ASSOCIATES, PA before? Yes No

If yes, when?

Do you have any friends, relatives, or acquaintances who have worked or are now working for BOULEVARD DENTAL ASSOCIATES, PA Yes No

If yes, state name & relationship:

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Are you 18 years of age or older? Yes No

Are you a U.S. citizen or approved to work in the United States? Yes No

What document can you provide as proof of citizenship or legal status?

Will you consent to a mandatory controlled substance test? Yes No

Do you have any condition which would require job accommodations? Yes No

If yes, please describe accommodations required below.

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: BOULEVARD DENTAL ASSOCIATES, PA complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional.)

Education and Training

High School

Name	Location (City, State)	Graduated	Degree Earned

College/University

Name	Location (City, State)	Graduated	Degree Earned

Vocational School/Specialized Training

Name	Location (City, State)	Graduated	Degree Earned

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Military:

Are or were you a member of the military? _____

What branch of the military did you enlist? _____

What was your military rank when discharged? _____

How many years did you serve in the military? _____

What military skills do you possess that would be an asset for this position?

Previous Employment History ***MUST FILL ALL INFORMATION COMPLETELY PLEASE***

Most recent Employer Name: _____

Employer Address: _____

City, State and Zip Code: _____

Supervisor FULL Name: _____

Employer BUSINESS Telephone: _____

START DATE / END DATE: _____

Job Title WHEN you left job: _____

Reason for leaving: _____

Employer Address: _____

City, State and Zip Code: _____

Supervisor FULL Name: _____

Employer BUSINESS Telephone: _____

START DATE / END DATE _____

Job Title WHEN you left job: _____

Reason for leaving: _____

Employer Address: _____

City, State and Zip Code: _____

Supervisor FULL Name: _____

Employer BUSINESS Telephone: _____

START DATE / END DATE _____

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References

Please provide 2 **PROFESSIONAL /WORK** reference(s) below: (Please do not list personal references)

Reference name	WORK Relationship	PHONE Contact

Additional Information:

Do you have DENTAL office experience? PLEASE DESCRIBE. Do you have a NJ XR license?

Are you currently employed and if so where and how long have you been there?

Why are you leaving your current job ? If not working now, why did you leave your last job?

The next step of this employment process is for you to do a SKILLS ASSESSMENT commonly called a working interview where you come in for the day and we both see if this office is a good fit for you?

Please initial that you would move forward with this, thank you.

AT-WILL EMPLOYMENT

The relationship between you and the BOULEVARD DENTAL ASSOCIATES, PA is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by the BOULEVARD DENTAL ASSOCIATES, PA. No representative of BOULEVARD DENTAL ASSOCIATES, PA has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Chief Operations Officer or the Company's President.

How long has this Dental practice been in business? _____

What is the owner Dentist's name? _____

What is the URL of this practice's website? _____

Applicant Signature: _____ **DATE:** _____

NAME : _____

INTERVIEW DATE / TIME: _____

Phone: _____

Applied for Position: _____

Do we have your permission to contact you by call / text to your phone number above? _____

1. HOW WAS YOUR DAY TODAY? DID YOU FIND US EASILY?
2. Why do you want to work here?
3. What Skills/strengths do you have for this position?
4. Current OR most recent job details?
5. How could you change your current or most recent job to be better/more efficient?
6. Team player or solo player AND describe?
7. Why did you leave last job?
8. 5-year goals?
9. How did you handle a stressful situation in your past jobs? Please describe details:
10. What questions do you have for your interviewer?

Your Salary expectations: _____ When can you start: _____
what do you want? _____ FT/PT? _____ HOURS / week? _____
SHIFT? _____ WEEKENDS? _____